

## THE FOUNDATION FOR THEOLOGICAL EDUCATION IN ASIA AND THE PACIFIC

### GRANT POLICY

FTEap provides grants to theological associations, agencies, and institutions in support of its mission of “fostering ongoing development of contextual theological thought, education, and formation of Christian leaders in Asia and the Pacific.” Grants are approved only for projects that align with the mission, vision, and priorities of FTEap, which can be found [here](#).

In accordance with tax and other requirements in the United States, FTEAP must be able to verify that grants are made only to charitable (religious or educational) organizations and demonstrate that grant funds are spent only for the specific purpose for which the grant was approved. The following specifications have been set by the FTEap board to help meet these requirements.

1. Use of grant funding. All grant funds must be used for the intended purpose; that is, to implement the project specified in the approved grant application and in accordance with the policies of FTEAP.
2. Records and reporting. Organizations receiving FTEAP grants must provide complete narrative and financial reports on the timeline specified in the grant agreement. The reports will include records of all expenditures made with grant funds. Annual audit reports, or reports detailing the overall financial picture of the institution receiving the grant, are expected. If reports are not received, future grants will not be considered.
3. Notification of change. Any change in grant activities, timeline, or budget requires prior notification and agreement to the change by the FTEAP Executive Director or Executive Committee.
4. Repayment. In cases where FTEAP determines that grant funds have not been spent or have been misused (e.g., spent for a purpose not specified in the grant agreement), FTESEA may require that the unused or misused funds be returned to FTEAP.

Exceptions to these requirements may be approved by the FTEAP Executive Committee.